NIXLE

Instructions for Dispatchers

When is it time for nixle?

- Power Outages
- Water Main Breaks
- Road Closures
- Traffic Delays
- Watch Commanders Approval
- Nixle activations and updates

Where can you type the nixle?

cookies from this machine. This computer and The nixle message can only be sent from the browser are the only combination that will be this PC. Do not clear browser history or erase APBnet computer. Use Internet Explorer on authorized to send out nixle messages.

What information?

what information can be released check with information. If there is any question about Be sure to give out only the pertinent your Watch Commander for approval.

Keep messages brief and to the point.

Type of nixle?

used for non emergency situations. closures and notifications where a text and email message are voice message (Reverse 911). Advisory should be used for road case of an emergency. Alert is also the only way to send out a Determine message type. Alert should be selected only in the required. Community notifications are email only and should be

Message Type:





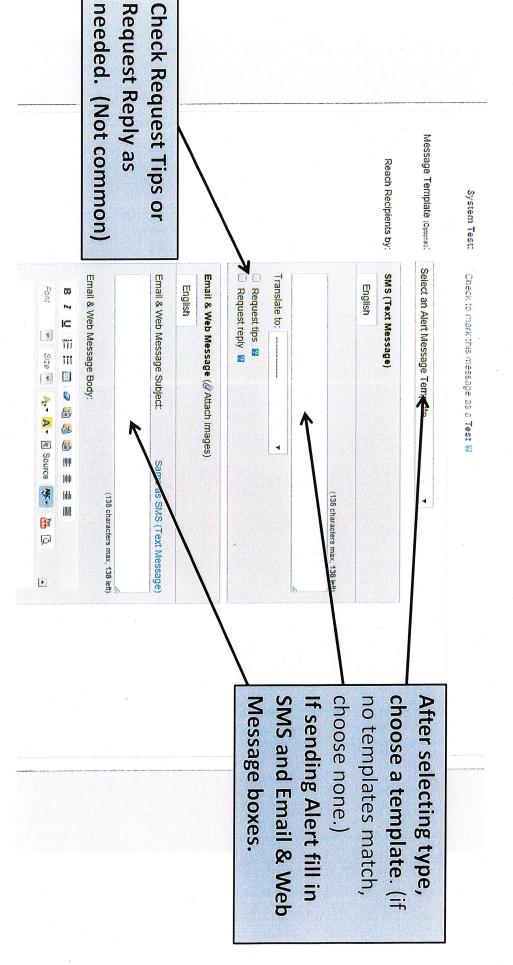




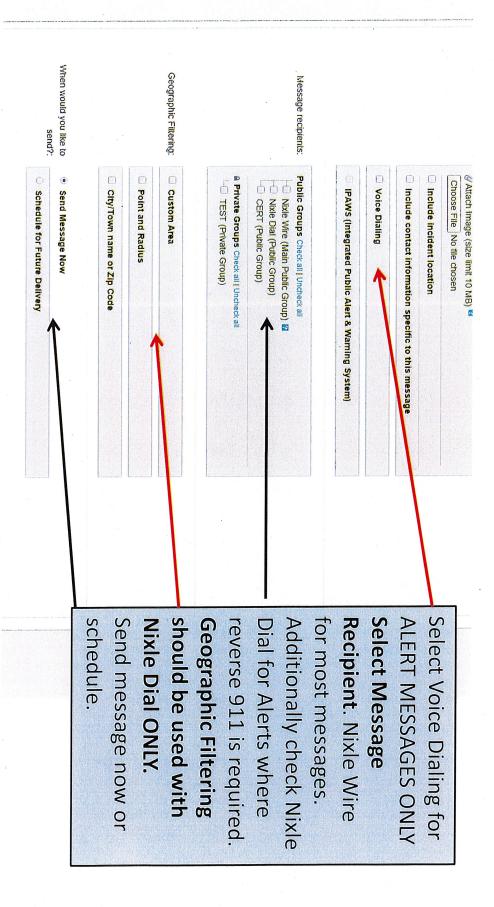
New ALERT nixle message



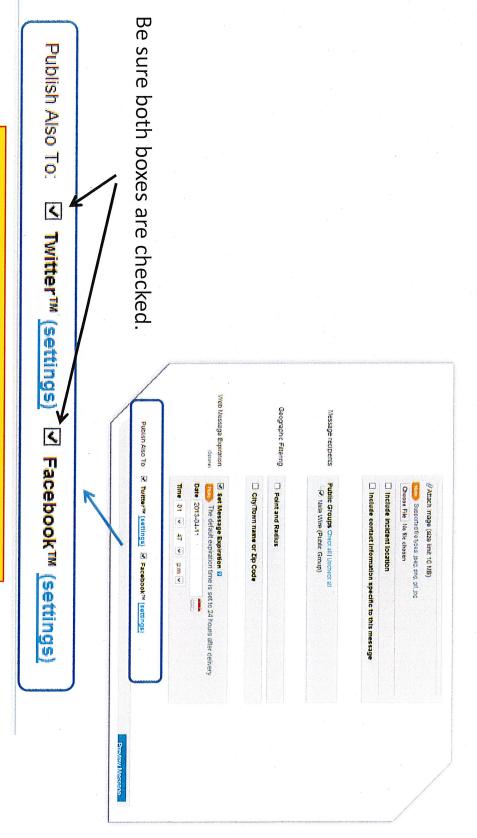
New ALERT nixle message



New ALERT nixle message

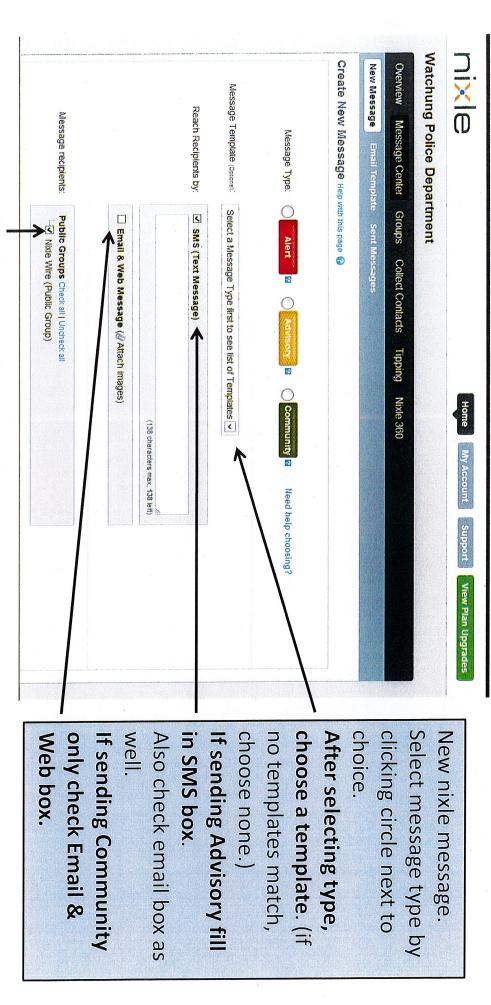


Twitter & Facebook



Do not check if sending out a CERT message

New Advisory or Community nixle message



CERT is for CERT Members Only (rare) Nixle Wire Group is for all messages. Nixle Dial is for Reverse 911 only.

SMS

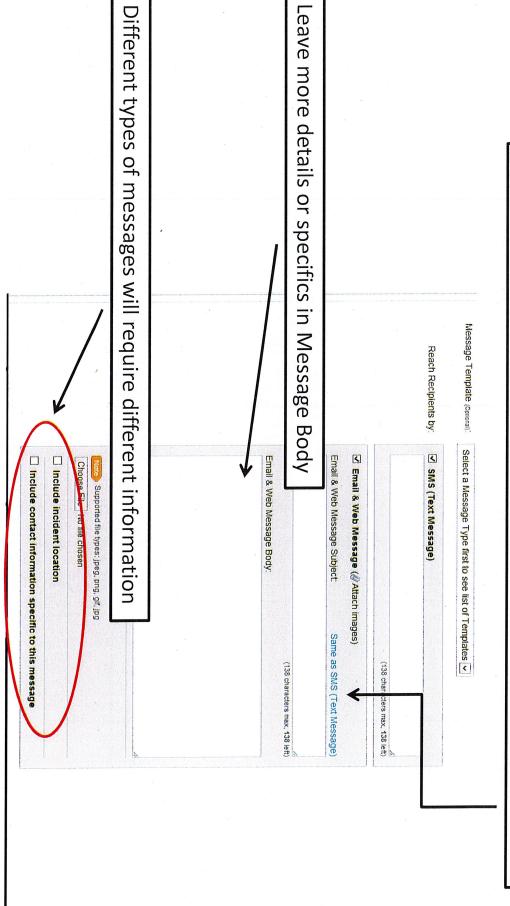
When filling out SMS (Advisory) be sure to leave 20 characters left.

Reach Recipients by: Be sure to check box for Email & Web Message. That box ✓ SMS (Text Message) Email & Web Message (@ Attach images) (138 characters max, 138 left)

should be checked for all nixle messages.

Email & Web

Keep Email & Web Subject short. Or select "Same as SMS (Text Message)



Select Recipients

	(For Nixle Dial Only)	Do not use		0								
Schedule for Future Delivery	When would you like to Send Message Now	☐ City/Town name or Zip Code	Point and Radius	Geographic Filtering: Custom Area Check CERT for C	— IES! (Finale Groun)	(Rever	Message recipients: Public Groups Checkall Uncheckall	Check Ni	☐ Voice Dialing	☐ Include contact information specific to this message	☐ Include incident location	Choose File No file chosen
				Check CERT for CERT team messages only.		ai loi Arrivi Micasages Olari	Nivle Dial for ALERT Messages ONIV	heck Nixle Wire for "All".				

Twitter & Facebook



Do not check if sending out a CERT message

Preview Message

