

# ONLINE MUNICIPAL PUBLIC SERVICE SYSTEMS SUBMISSION CHECKLIST



Action Requirement	Completed (Y/N)	Additional Details (Please write directly in the boxes below)
<b>1. Providing useful explanatory information about routine, non-emergency public services, permits, registrations, and licenses on the municipal website as appropriate to the town.</b>	y	<p>Useful information is provided in several ways on the website.</p> <p>Here are just a few examples  Dept of Public Works: Recycling, Snow Removal, etc.</p> <p><a href="https://www.bernards.org/departments/dpw">https://www.bernards.org/departments/dpw</a></p> <p>Construction and Code Enforcement: Permit and Inspection Information &amp; Scheduling, etc.</p> <p><a href="https://www.bernards.org/departments/construction">https://www.bernards.org/departments/construction</a></p> <p>Fire Prevention Bureau: Fire Safety Education, Inspections, Permits, etc.</p> <p><a href="https://www.bernards.org/departments/fire-prevention">https://www.bernards.org/departments/fire-prevention</a></p> <p>SIGN ME UP!</p> <p><a href="https://www.bernards.org/resident/alerts">https://www.bernards.org/resident/alerts</a></p>
<b>2. Developed a system for the public to report issues or place a request for non-emergency services, via an online and/or mobile platform, and by phone.</b>	y	<p>Report a CONCERN/Service Request</p> <p><a href="https://www.bernards.org/">https://www.bernards.org/</a></p>
<b>3. Developed a system for the public to pay items such as traffic violations, property taxes, fines, licenses, municipal utility bills, registration for municipal recreation programs, and/or other obligations online.</b>	y	<p>ONLINE Services-Pay Taxes, Commuter Parking Application, Parks &amp; Recreation, Permit Applications, etc.</p> <p><a href="https://www.bernards.org/resident/online-payments">https://www.bernards.org/resident/online-payments</a></p>
<b>4. Created a notification system for residents to receive updates on non-emergency public services.</b>	Y	<p>SIGN ME UP! allows residents to stay informed by receiving both emergency and non-emergency communication from Bernards TWP. Residents can choose either e-mails or text message notifications to a variety of social media platforms.</p> <p><a href="https://www.bernards.org/resident/alerts">https://www.bernards.org/resident/alerts</a></p>

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OPTION TO EARN ADDITIONAL 5 POINTS: Completed at least one of the two items described below: (Action step #'s 1-4 are already completed to earn these points.)

<b>Instituted an automated tracking system for service requests and reported issues.</b>	Y	Residents can submit an online service request via the SDL Portal available on the main and on the ONLINE SERVICES webpage Report a Concern:  <a href="https://www.bernards.org/resident/online-payments">https://www.bernards.org/resident/online-payments</a>
<b>Developed a system for online application and tracking of permits/licenses available to the public.</b>	Y	The SDL Portal also tracks permits via the online portal available on the ONLINE SERVICES webpage Construction Code & Permit Applications:  <a href="https://www.bernards.org/resident/online-payments">https://www.bernards.org/resident/online-payments</a>