



New Jersey Urban and Community Forestry Program Annual Accomplishment Report

Municipal Information

1. Reporting on year:

2021

2. Date of Report Submission

8 Feb 2022

3. Municipality:

Monmouth | Howell Township | 1321



4. Primary Program Contact

Lisa Doud

Title

Chair

Organization

Howell Shade Tree Commission

Phone number

908-907-2376

Email

ldoud3@gmail.com

Address

4567 Rt 9 North
Howell, NJ 07731



General Information

5. Does your community have a tree care professional on staff (employed or retained) e.g. Licensed Tree Expert, Cert. Arborist, Forester

Yes, employe

Other

Howell has a full time Licensed Tree Care Operator

6. Does your community have a tree inventory?

Partial

7. Have you submitted your Tree City USA Application?

Visit Tree City USA Page: <https://www.arborday.org/programs/treecityusa/>

(Most of the information you supply in this report can be used for your Tree City USA application)

Yes



Urban and Community Forestry Program Administration

8. Municipal/County Department responsible for tree management

Howell Township Department of Public Works

Department Manager Name

Paul E. Novello, C.P.W.M.

Phone

732-938-4500 X 2450

Email

pnovello@twp.howell.nj.us

9. Name of Tree Advocacy Board (committee/commission/board)

Howell Shade Tree Commission

Tree Advocacy Board Chair Name

Lisa Doud

Phone

908-907-2376

Email

ldoud3@gmail.com



Community Tree Ordinance

10. Do you have an ordinance related to:

Tree Planting **Yes**

Tree Protection **Yes**

Establishing a Committee or Commission **Yes**

Enabling Ordinance **Yes**

Tree replacement/no net loss **Yes**

Tree Removal **Yes**

Tree Pruning **Yes**

Other

Other

Other

11. Have you reviewed your NJUCF Accreditation Status for the current year?

<https://www.nj.gov/dep/parksandforests/forest/urbanandcommunity/accreditation.html>

Yes



Statement of Tree Budget

12.		CFMP Budget (this should be what your estimated budget for this reporting year is in your CFMP)	Reporting Year Actual (this should be the expenditures for this reporting year)
Administration	Municipal Salaries		\$ 144,647.56
	Fringe		
	Indirect Costs		
	Volunteer Contribution (Rate can be found at www.independentsector.org)		\$ 15,525.76
	Other		
Subtotal		\$ 0.00	\$ 160,173.32
UCF Stewardship	Planting		
	Pruning		
	Removal		
	Stump Removal		
	Leaf Collection		\$ 118,472.31
	Insect/Disease Management		
	Emerald Ash Borer Management		
	Other		\$ 126,303.93
Subtotal		\$ 0.00	\$ 244,776.24
Education and Outreach	Training And Education (Mun.+County Employee)		\$ 6,270.00
	Training and education (Volunteer)		\$ 1,085.00
	Public Outreach		\$ 4,825.79
	Other		
Subtotal		\$ 0.00	\$ 12,180.79
Total		\$ 0.00	\$ 417,130.35

For your Tree City USA Application Budget:

(enter the totals provided here into your Tree City USA Online Application: <https://www.arboday.org/programs/treecityusa/>)

Tree Planting and Initial Care	\$ 0.00
Tree Maintenance	\$ 126,303.93
Removals	\$ 0.00
Management	\$ 156,828.35
Volunteer Contribution	\$ 15,525.76



Arbor Day Event

13. Did your community celebrate Arbor Day this year?

Yes

14. Date of Arbor Day Event

24 Apr 2021

15. Describe your Arbor Day Event:

- * What type of event was it?
- * Who hosted the event?
- * Who attended the event?
- * What was your role?
- * Where was it held?
- * How did it go?

Howell's Shade Tree Commission made sure Arbor Day in Howell was a great success this year, even in these trying times. A total of 567 Tublings were given to the 3rd grade students in each of Howell's five (5) Elementary Schools, along with 26 Azalea Bushes and 5 Dogwood Trees. Additionally, 7 Dogwood Trees were given to the remaining schools in Howell. All trees, bushes and tublings were purchased by Howell. Normally, members of the Howell Shade Tree Commission speak at each school while presenting the trees, however because of COVID, Howell's Shade Tree Commission created a Video that was played at each of the schools.



Training and Education

16. Were your community's urban and community forestry training and education needs adequately addressed for both employees and volunteers?

Yes

17. What was the best class or training for your municipal employees and/or volunteers in the last year:

Since last year's class was such a success, and in order to ensure safe operations, DPW hired the Committee for the Advancement of Arboriculture to train 26 of DPW.

18. Provide any feedback or suggestions for improvement for the NJUCF training and education program:

Possibly offer CEUs for the "Core Training", since this was a full day of training and very detailed. Also, if the Core Training could be offered on a Saturday, this would enable more volunteers to attend.

19. Describe the programs you have implemented to educate and engage the public with your local urban and community forestry program this year:

Eighth annual NJ Tree Recovery Campaign, 1000 seedlings given away on 24 April 2021. Distributed 567 seedlings, 26 Azalea bushes, and 12 Dogwood trees to Howell's Elementary Schools on 29 Apr 2021 for Arbor Day. Attended Howell Day, passing out brochures and informing residents the benefits we get from trees. Howell STC had a second seedling give away on 2 October, 2021.



Please compare CFMP section 9-Statement of Plan Implementation objectives for 2021 and your actual accomplishments for 2021.

Examples: CFMP Timeline Objective-Conduct Street Tree Inventory
Accomplished this Year-Inventory started, but not yet complete

20. CFMP Timeline vs. This year actual

CFMP Timeline Objective

Continue Arbor Day Speaker Program

Accomplished this Year:

Yes, objective was accomplished this year

CFMP Timeline vs. This year actual

CFMP Timeline Objective

Provide 8 CEU credits to at least 2 STC personnel

Accomplished this Year:

Yes, objective was accomplished this year

CFMP Timeline vs. This year actual

CFMP Timeline Objective

Continue Tree Inspection Program

Accomplished this Year:

Yes, objective was accomplished this year

CFMP Timeline vs. This year actual

CFMP Timeline Objective

Make presentation to Mayor and Council on important tree

Accomplished this Year:

Yes, objective was accomplished this year

21. Does your community utilize urban wood?

Wood chips or mulch Yes

Firewood Yes

Lumber

Whole logs

Compost Yes

Other



Highlights and Comments

22. Please provide one local urban and community forestry program highlight from the past year:
Attach pictures to this report *(any photos submitted may be used by NJUCF for promotional purposes)*

Howell Shade Tree Commission took an unused, overgrown dog park, and started turning it into a Community Wildlife Habitat. After DPW cleaned up the 3+/- AC site, the STC members and volunteers planted over 200 trees and shrubs, and installed tree protection. While this block only requests one highlight from last year, there is another that I feel compelled to mention. Each Spring, Howell has been an active participant with New Jersey's Tree Recovery Campaign. This year, the STC decided that with the great success of the spring seedling giveaway, they purchased and distributed seedlings in a second, Town run giveaway. Again, this event was greatly appreciated by the residents, and was a huge success.


23. Please provide any comments or suggestions for the NJUCF program:

It would be helpful to be able to attend the annual conference on a Saturday; many shade tree federation volunteers cannot attend on a Thursday or Friday. Also, possibly provide CEU's for the Core Training.

ELETRONIC SUBMISSIONS ONLY:

Please send the Annual Accomplishment Report to Emily Farschon
Emily.Farschon@dep.nj.gov

24. I hereby certify as the Shade Tree Representative, that the information in this report was shared with our Mayor and/or Governing Body and that the NJUCF Accreditation Status for my community is up to date.

Signature: 		02/08/2022
Print Name:	Title:	Date:
Brian J. Geoghegan	Township Manager	8 Feb 2022

