



**Woodbridge Redevelopment Agency
Professional Consulting Retainer
SOW
July 1, 2021**

1) Scope of Services

Greener by Design, LLC a leading Environmental Asset Management™ and Energy Investment Company is pleased to present this proposal to provide professional consulting services to Woodbridge Redevelopment Agency regarding the feasibility and implementation of energy, environmental, or other activities within designated redevelopment zones or other areas of the municipality. These services will include review of key documents and filing of required paperwork as it relates to:

- Sustainable Jersey
- Energy Tracking Management
- Update of township's Climate Action Plan and related documents such as the Carbon Footprint
- ID any grants or incentives that might support these or other sustainable or green activities throughout the town.

2) Fees

For the provision of these services, Greener by Design will be paid a monthly retainer of \$1,500 per month to support an advisory level of service. While formulated as a retainer, this level of effort equates to approximately 10 hours of support per month at various pay rates and based on discounted rates.

The provision of services beyond this advisory level, would incur an additional fee of \$100/hr or a fixed fee for services TBD.

We appreciate the opportunity to provide you this proposal. Please feel free to call me at (732) 253-7717 with any questions regarding this proposal or any of Greener by Design's services.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam Zellner', with a long horizontal flourish extending to the right.

Adam Zellner